



Site Environmental Management Plan

Snowmaking Unit 2, Friday Flat

Thredbo Alpine Resort
Kosciuszko National Park, NSW

September 2026

Document Control

Version	Issue Date	Summary	Author	Reviewed by
A	25/08/2026	Draft	C.Chalk	C.Byrnes
0	02/09/2026	Final	C.Chalk	C.Byrnes

Project number: 25002ENG

Kosciuszko Thredbo Pty Ltd

Contents

1	Introduction	5
2	Project Description.....	5
2.1	Construction Activities.....	5
3	Construction Management Details.....	5
3.1	Construction Timing	5
3.2	Site Access	5
3.3	Vehicles, Machinery and Equipment.....	5
3.4	Adverse Weather Contingencies	6
3.5	Stockpiles and Material Storage Areas.....	6
3.6	Material Sourcing	7
3.7	Work Hours.....	7
4	Environmental Management	7
4.1	Roles and Responsibilities	7
4.2	Communication and Consultation.....	8
4.2.1	Key Contacts.....	8
4.2.2	Notification Protocols	8
4.3	Environmental Incident and Emergency Response.....	9
5	Environmental Controls	10
5.1	General	10
5.2	Earthwork and trenching.....	10
5.3	Erosion and Sediment Controls	10
5.3.1	Sediment Fence.....	12
5.3.2	Straw Bale Filter	13
5.3.3	Geofabric Filter Dam	14
5.4	Waste Management	14
5.5	Rehabilitation	15
5.5.1	Materials and equipment.....	15
5.5.2	Proposed plant species	15
5.5.3	Rehabilitation methods.....	15
5.6	Hygiene Protocols.....	16
5.7	Dust management	16
5.8	Noise and vibration	17
5.9	Hazardous materials, fuels and chemicals	17

5.10	Traffic and access	17
5.11	Aboriginal Cultural Heritage	17
5.11.1	Unexpected Finds Procedure	17
5.12	Bushfire Protection	18
6	Monitoring and Reporting	18
6.1	Environmental Monitoring	18
6.2	Environmental Incident Reporting	18
6.3	Complaints Management	18
7	Reference Documentation	18
7.1	Legislation	18
7.2	Guidelines	19
7.3	Procedures & Policies	19
8	Appendices	19
Appendix A	Plans	19
Appendix B	Environmental Schedules	20

Figures

Figure 1: Stockpile Management (Source: Landcom 2004)	7
Figure 2: Standard Sediment Fence Installation (Source: Landcom 2004)	12
Figure 3: Standard Straw Bale Filter Installation (Source: Landcom 2004)	13
Figure 4: Filter Dam Example	14

Tables

Table 1: Roles and Responsibilities	7
Table 2: Key Project Personnel Contact Details	8
Table 3: Regulatory Agency Notification Protocols	9
Table 4: Erosion and Sediment Controls	10
Table 5: Rehabilitation methods	15

1 Introduction

This Site Environmental Management Plan (SEMP) has been prepared for implementation by Kosciuszko Thredbo Pty Ltd (KT) (and its contractors) for the installation of a snowmaking unit and associated works at Friday Flat, within Thredbo Alpine Resort (the Project).

2 Project Description

The Project will include:

- installation of underground pipe, services and pits
- installation of snowmaking unit and associated infrastructure
- Rehabilitation.

2.1 Construction Activities

Pre-construction activities involve site preparation works, which will include:

- establishment of site boundary with temporary fencing, rope or flagging to clearly delineate the construction corridor and “no-go” areas.
- erection of site signage and pedestrian/traffic controls.
- installation of erosion and sediment controls.

Construction activities will include:

- excavation, including cut/fill to create level pad, footings and retaining wall
- trenching for installation of services and pipes
- installation of pits, connection of services and associated works
- backfilling and compaction of excavations
- installation of pre-fabricated snowmaking unit.

Post-construction activities will comprise:

- rehabilitation in accordance with the Rehabilitation Guidelines;
- demobilisation of plant and machinery; and
- site clean-up.

3 Construction Management Details

3.1 Construction Timing

Construction is anticipated to take approximately 3 months, commencing in summer 2026/27.

3.2 Site Access

The site is accessible via the summer mountain access road off Friday Drive.

3.3 Vehicles, Machinery and Equipment

The Development will require (but not limited to) the following vehicles, machinery and equipment:

- Excavator
- dump truck

- concrete truck
- crane
- 4wd light vehicles
- telehandler
- proof roller / plate compactor
- hiab truck
- wheelbarrow
- shovel.

Use and storage of vehicles and machinery to have regard to the following:

- All equipment, machinery and vehicles used during construction of the Project must be cleaned prior to entry into the National Park and prior to site mobilisation to ensure they are free of mud and vegetative propagules.
- Equipment, machinery, and vehicles must be regularly maintained and manoeuvred to prevent the spread of exotic vegetation.
- Storage of equipment, machinery, vehicles and material is to be restricted to existing disturbed areas (i.e. within the construction corridor and nominated material storage area) and avoid undisturbed areas.
- All vehicles and machinery entering Thredbo must adhere to the **Standard Operating Procedure: Use and Maintenance of Wash Down Bay**.

3.4 Adverse Weather Contingencies

Adverse weather events (e.g. high winds, thunderstorms, heavy rain, hail, snow, bushfire and high temperatures) have the potential to negatively impact upon construction activities. To ensure appropriate consideration of such events, the Project and Construction Manager will monitor weather conditions throughout the construction period. If adverse weather events are anticipated and/or occur during construction, contingencies will be implemented, and arrangements made to postpone construction activities.

The **Principal Construction Contractor** will be responsible for notifying construction staff of any impending adverse weather, and to implement appropriate controls onsite.

3.5 Stockpiles and Material Storage Areas

Temporary stockpiles will be required adjacent to excavations to effectively manage any excavated materials, spoil, soil and vegetation during the works. Soil will be separated so that it can be used during rehabilitation works. These will be maintained within disturbed areas.

A secondary stockpile location is shown on the site plan in **Appendix A**. All stockpiles will be constructed and managed in accordance with *Soil Stockpile Guidelines for the Resort Areas of Kosciuszko National Park* (OEH 2017).

Temporary stockpile sites within the construction corridor should have regard to the following criteria (Landcom 2004; OEH 2007):

- not exceed 2 m in height, have a slope <50% (26°)
- be at least 2 m from vegetation, concentrated water flows, roads, publicly accessible areas or hazardous areas
- avoid impacts to native vegetation and be located on disturbed areas
- located directly adjacent to the works

- located on relatively flat ground, where possible
- in areas with sufficient room to accommodate the volume of material being stockpiled
- be contained by appropriate erosion and sediment controls.

Any excess excavated material will be removed from site and transported to the designated soil stockpiles sites.

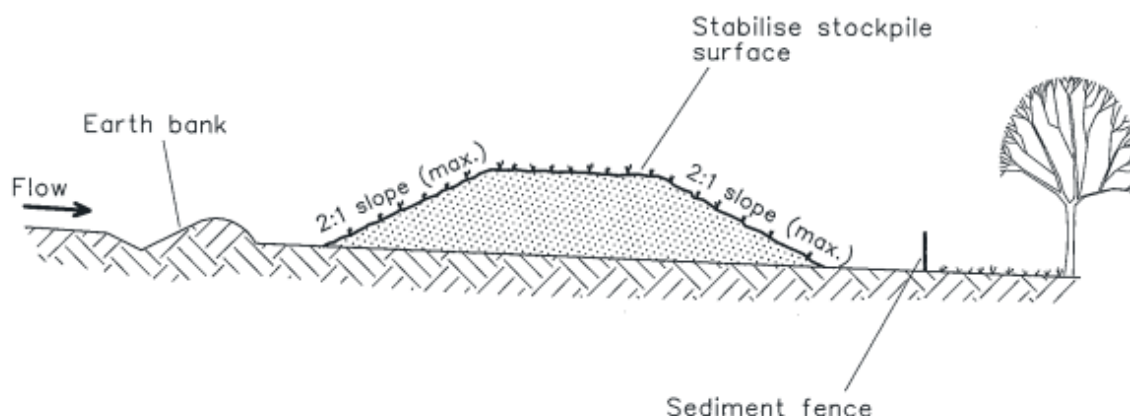


Figure 1: Stockpile Management (Source: Landcom 2004)

3.6 Material Sourcing

Authorisation from NPWS is to be sought where imported gravel or fill material is required, unless the material is sourced from an approval location.

3.7 Work Hours

All work in connection with the Development must be carried out between the hours of 7.00am and 6.00pm, 7 days a week, or as otherwise approved.

4 Environmental Management

4.1 Roles and Responsibilities

The roles and responsibilities are outlined in **Table 1**.

Table 1: Roles and Responsibilities

Role	Responsibilities
Project Manager – KT	• Ensure a copy of the conditions of consent and approved documentation is provided to the Principal Construction Contractor
Principal Construction Contractor	• Ensure the SEMP is made available, communicated, maintained and understood by all Project staff. • Responsible for the overall management of the construction and operation of the Project. • Ensure the SEMP is updated with applicable conditions of approval following the provision of Development Consent • Ensure that the requirements of the SEMP and sub-plans have been addressed in all contractor environmental management documentation. • Review of incidents, non-conformances and non-compliance.

Role	Responsibilities
	- Ensuring Project personnel and contractors are adequately trained and qualified to fulfil their roles. - Oversee all works which are part of the Project on behalf of KT. - Ensure compliance with all environmental protection measures detailed in the SEMP, supporting management plans and conditions of approval. - Ensure all environmental controls are in place and adequately functioning during construction. and - Conduct construction inspections and complete reporting requirements e.g. progress reports, environmental incidents, non-compliance, corrective action and auditing.
All construction personnel	- Comply with requirements of this SEMP. - Report any actual or potential environmental incidents to the Construction Manager immediately. - Identify and report non-conforming or potentially hazardous work practices, equipment, machinery or products. - Only perform tasks for which they are trained and competent. - Assist with environmental incident investigations and applying corrective actions. - Ensure all machinery, plant and equipment are in good working order and condition prior to use.

4.2 Communication and Consultation

4.2.1 Key Contacts

Key contacts for the Project are provided in **Table 2**. Prior to commencement of works, contact details (name and contact number) will be provided for Project personnel.

Table 2: Key Project Personnel Contact Details

Company / Agency	Role / Reason	Contact
Government Agency Contacts		
Department of Planning, Housing and Infrastructure (Alpine Resorts Team)	Development approval and compliance	(02) 6456 1733
National Parks and Wildlife Service (NPWS)	Flora, fauna, archaeology	(02) 6450 5600
Environment Protection Agency (EPA)	Water, noise, air pollution and regulation	131 555
NSW Soil Conservation Service	Soil erosion and sediment control	02 9842 8300
Thredbo Village Services		
Thredbo Medical Centre	General medical attention	(02) 6457 6254
Fire and Rescue Thredbo, NSW	Incident / emergency	(02) 6457 6144
Emergency Contacts		
NSW Police	In case of fire, medical or police emergency	000
NSW Fire and Rescue		
NSW Ambulance		

4.2.2 Notification Protocols

A summary of the key notification protocols is provided in **Table 3**. Notification requirements will be updated as required.

Table 3: Regulatory Agency Notification Protocols

Party to Notify	What to Notify	When to Notify	Responsibility to Notify Regulatory Agency
DPHI	Commencement of construction	DPE will be notified in writing at least 48 hours prior to the commencement of construction.	Site Project Manager
NPWS	Details of any material suspected of being a European or Aboriginal culturally significant site, relic or artefact.	Immediately upon discovery of any archaeological/culturally significant site or relic that are encountered. NSW Police to also be notified immediately upon discovery of human remains.	Site Project Manager
NSW Environmental Protection Agency	Details of pollution incident – who, what, when, where, how, any other supporting information and evidence (e.g. photos)	Immediately upon identification of pollution incident causing or threatening material harm to the environment, in accordance with KT's Construction site Incident and Emergency Procedures Thredbo	KT Environmental Manager

4.3 Environmental Incident and Emergency Response

All Project personnel are required to follow KT's **Construction site Incident and Emergency Procedures Thredbo Village**. The procedure will be available on-site and all Project staff will be trained on their implementation through the site induction. The procedure classifies examples of emergencies and incidents and provides specific procedures for response to such events.

Environmental incident and near-miss reporting requirements are detailed in **Section 6.2**. Contact details for key Project personnel and emergency services are provided in **Table 2**.

External contractors are required to prepare and implement an emergency and incident response procedure. The contractor will be responsible for responding to any environmental emergency caused by any action (or inaction) of the contractor's staff, including notification requirements to external parties such as EPA and Fire, Fire and Rescue NSW.

5 Environmental Controls

5.1 General

- Ensure works are conducted by suitably qualified and trained personnel.
- Ensure all site environmental management controls relevant to that stage of work are implemented in accordance with the approved plans and conditions of consent.
- Provide approved plans and relevant documentation in the site office or other suitable location so that they are easily accessible by all construction staff.

5.2 Earthwork and trenching

- Implement sediment control measures as required, prior to any construction work and retain in place until exposed areas of soil or vegetation are stabilised/rehabilitated.
- Drainage, erosion and sediment controls to be designed and installed in accordance with *Managing Urban Stormwater: Soils and Construction, Volume 1, 4th Edition* (Landcom 2004).
- All erosion and sediment control measures are to be regularly checked.
- Schedule trenching works for periods when rainfall is low.
- Minimise the area of soil disturbed and exposed to erosion. Ensure trench widths and depths are the minimum necessary.
- Conserve topsoil for backfilling and rehabilitation works.
- Progressively rehabilitate disturbed land immediately post construction.
- When excavating, place excavation soil on upslope of trench to divert water from away from the trench line.
- Limit time trenches are left open and avoid trenching when the risk of adverse weather is high.
- If trenches and excavations are to be left open overnight, fauna escape ramps should be installed to enable fauna to escape. Open trenches and excavations should be inspected regularly for the presence of any fauna that may have fallen in.
- Excavations are to be properly guarded and protected to prevent them from being dangerous.

5.3 Erosion and Sediment Controls

Recommended erosion and sediment controls outlined below. Appropriate controls to be installed onsite as determined by the construction contractor.

Table 4: Erosion and Sediment Controls

Control	Project Activity	Location	Purpose	Timing	Standard Drawing Reference ¹
Sediment fence	Excavation, trenching and stockpiling	Downslope side of any excavations; wetter areas; downslope of earth stockpiles; need to be placed following contours where possible.	To prevent sediment run-off by filtering medium to coarse-grained sediment from runoff	Install prior to, or in conjunction with earthworks. Retain in place until exposed areas of soil are stabilised.	Sediment fence (SD 6-8)
Straw bale filter fencing	Excavations and trenching	Drier areas of excavation, across or at the toe of slope, where required.	To prevent sediment run-off (suitable for low flows of water)	Install prior to, or in conjunction with earthworks. Retain in place until exposed	Straw bale filter (SD 6-7)

Control	Project Activity	Location	Purpose	Timing	Standard Drawing Reference ¹
				areas of soil are stabilised.	
Straw bales	Cross-slope excavations	To be installed on the uphill side of excavations running cross-slope, where required.	Divert water around and away from excavation works. Suitable for low flows of water to reduce water velocity.	Install prior to, or in conjunction with earthworks. Retain in place until exposed areas of soil are stabilised.	Straw bale filter (SD 6-7)
Temporary geofabric filter pond	Dewatering excavation	Where required, on flat area away from drainage lines/watercourses and native vegetation. Equipment and pumping operation to be confined to construction corridor.	To capture sediment and pollutants and prevent them leaving the filter pond	In the event water enters an excavation and it's required to be pumped out prior to recommencement of works	Control installation notes provided below. Refer to best practice guidelines such as IECA.

5.3.1 Sediment Fence

Construction notes:

- 1) Construct sediment fences as close as possible to being parallel to the contours of the site, but with small returns to limit the catchment area of any one section. **The catchment area should be small enough to limit water flow if concentrated at one point to 50 L/s in the design storm event, usually the 10-year event.*
- 2) Dig a 150 mm deep trench along upslope line of fence for the bottom of the fabric to be entrenched.
- 3) Install 1.5 m long star pickets into ground at 2.5 m intervals (max) on the downslope edge of the trench. **Fit star pickets with safety caps.*
- 4) Fix geotextile to the upslope side of the posts ensuring it goes to the base of the trench.

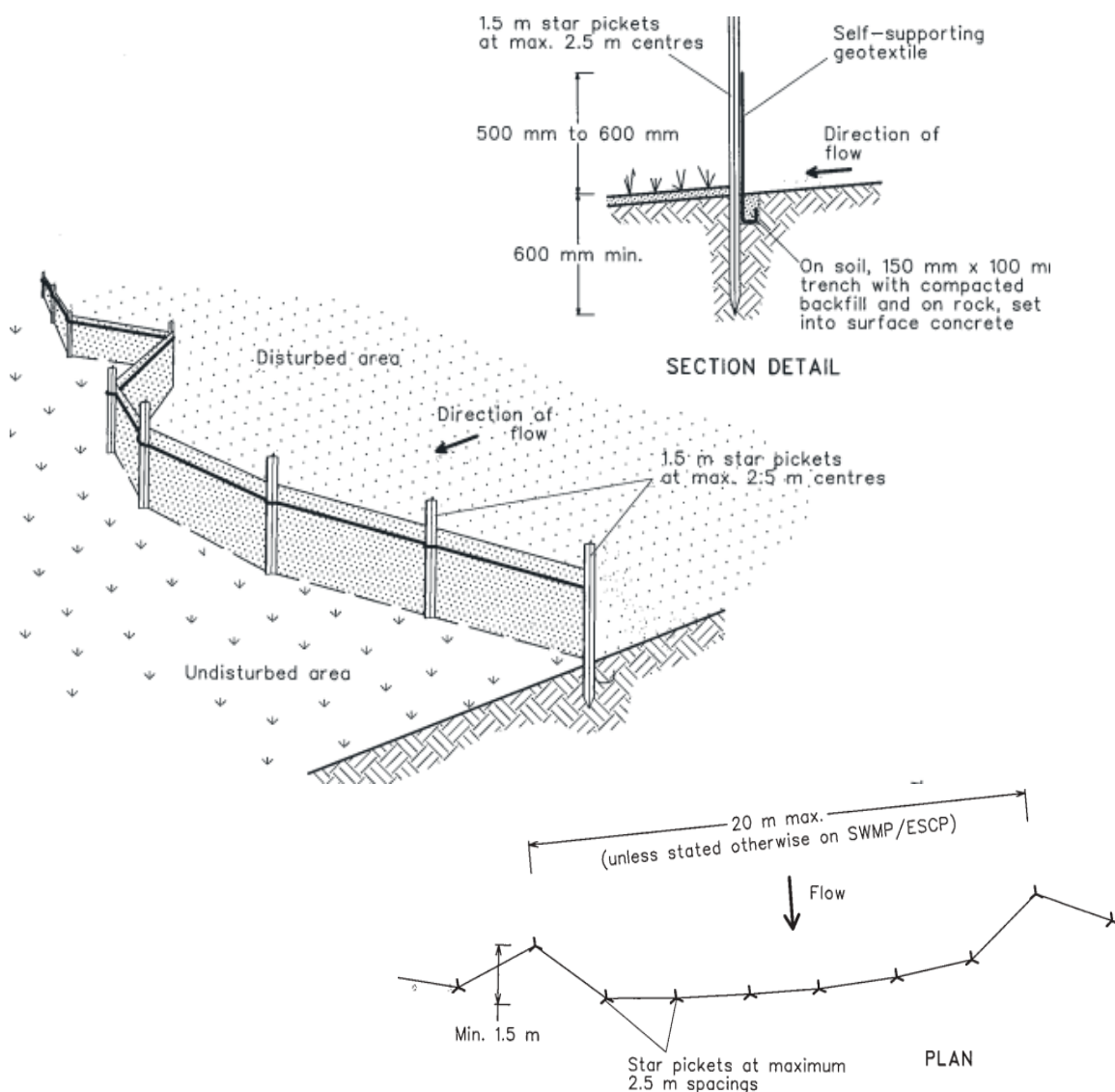


Figure 2: Standard Sediment Fence Installation (Source: Landcom 2004)

5.3.2 Straw Bale Filter

Construction notes:

- 1) Construct the straw bale filter as close as possible to being parallel to the contours of the site.
- 2) Place bales lengthwise in a row with ends tightly abutting (1 bale = max height of filter). Fill gaps between bales with straw and wrap with geofabric where necessary.
- 3) Embed each bale in the ground 75-100 mm and anchor with two 1.2 m stakes/star picket. Angle the first stake in each bale towards the previously laid bale. Stakes should be driven 600 mm into ground, sitting flush with top of bale (if possible). **If using star pickets which protrude above bales, fit with safety caps.*
- 4) Where a straw bale filter is constructed downslope from a disturbed batter, ensure the bales are placed 1-2 m downslope from the toe.

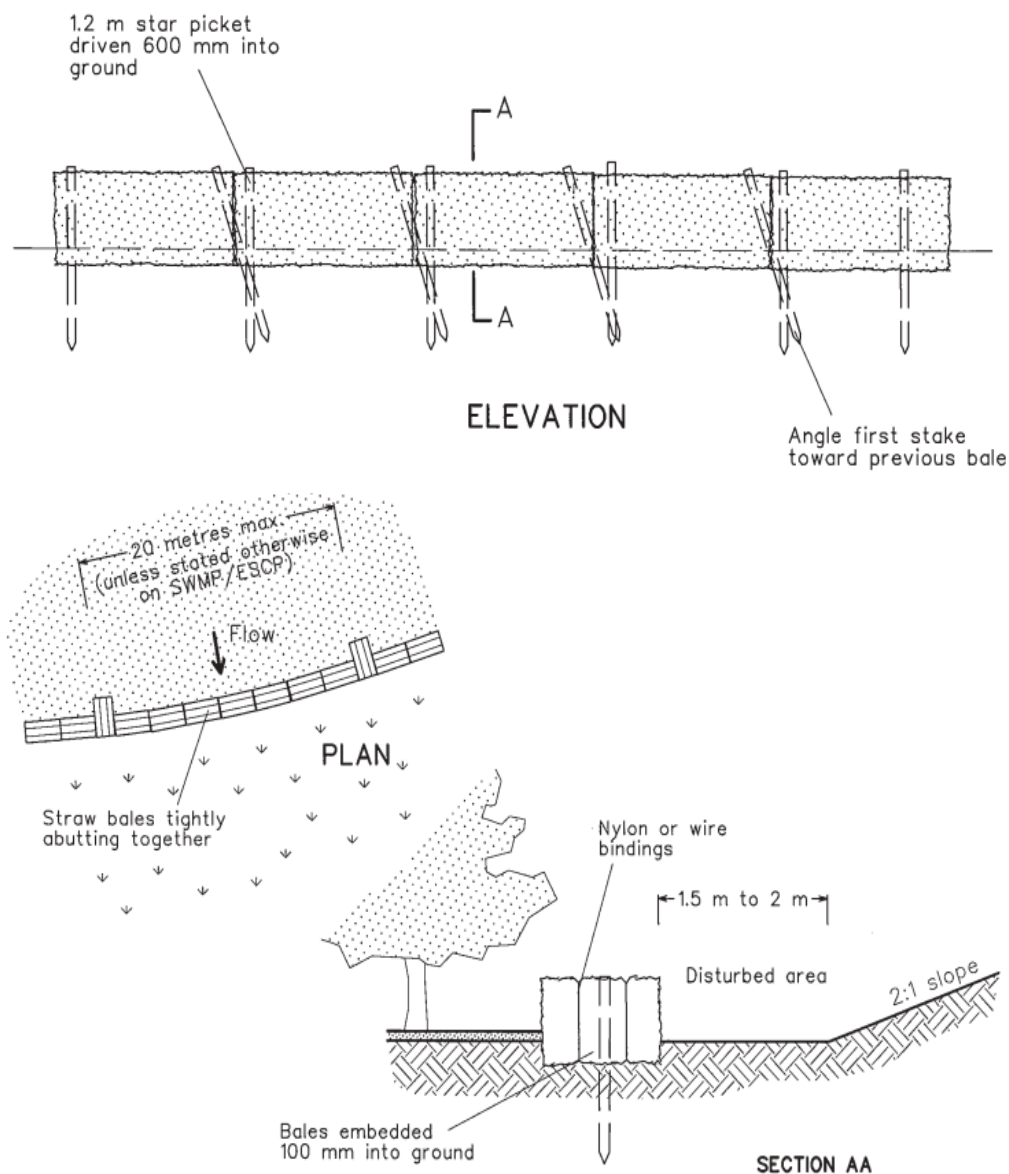


Figure 3: Standard Straw Bale Filter Installation (Source: Landcom 2004)

5.3.3 Geofabric Filter Dam

Construction notes:

- 1) Where practicable, locate the filter dam at least 50 m from the edge of a waterbody. The temporary filter dam must be located wholly within the construction corridor, unless otherwise agreed by the Secretary or nominee (DPIE).
- 2) Suitably clear and prepare the surface where the filter dam will be installed.
- 3) Arrange straw bales to form an enclosure and securely anchor each bale with at least one star picket or stake.
- 4) Securely attach the filter fabric to the straw bales and reinforce with stakes. If more than one sheet of fabric is used, then overlap within a minimum of 600 mm at all joints.



Figure 4: Filter Dam Example

5.4 Waste Management

- All waste will be managed and disposed of in accordance with the KT's waste management procedures. This includes recycling or transfer to KT's waste facility and stockpile locations for re-use where possible. Excess spoil from excavations will be taken off-site and placed within the resort's existing stockpile area located at the carpark adjacent to the Thredbo Waste Transfer Station for re-use within the resort.
- All waste will be separated into waste stream and contained within appropriate receptacles and disposed in accordance with EPA guidelines;
- Any waste that cannot be re-used within the resort will be transported off-site by a licenced contractor and disposed of at the Jindabyne Landfill.

There are two licenced waste facilities within proximity to Thredbo, including:

- Jindabyne Landfill, 6013 Kosciuszko Road, Jindabyne NSW
- Cooma Landfill, 8448 Monaro Highway, Cooma NSW.

5.5 Rehabilitation

Progressive rehabilitation is to be undertaken in accordance with the Rehabilitation and Monitoring Plan. All rehabilitation should be undertaken in accordance with the Rehabilitation Guidelines for the Resort Areas of Kosciuszko National Park (DECC 2007).

The areas to be rehabilitated consist of all areas disturbed as a component of the works. These areas include the trench, area around the hut and any disturbed areas adjacent to the works area.

The works are to be carried out by Kosciuszko Thredbo Pty Ltd (KT) staff or suitable contractor on KT's behalf.

5.5.1 Materials and equipment

- local topsoil sourced from approved stockpile sites (if required)
- weed-free mulch and anchoring materials
- seed and native plants
- native plant fertiliser tablets, dynamic lifter and water crystals
- hand tools and planting equipment
- watering supplies.

5.5.2 Proposed plant species

Areas that have been disturbed by the works and that are dominated by exotic grass species will be seeded using a 1:1 mix of Chewings fescue & *Poa fawcettiae*.

5.5.3 Rehabilitation methods

- Initial establishment of rehabilitation measures are to be completed progressively as soon as reasonably practicable after completion of works.
- Only weed-free straw or natural thatch/litter should be used in stabilisation works.
- All ESCs will remain in place until all exposed areas of soil are stabilised and/or revegetated.
- Rehabilitation works are to be completed in the same summer as construction using methods outlined in **Table 5**.

Table 5: Rehabilitation methods

Timing	Procedure	Methods
During & Post Construction	Sod cutting, collection & storage (as per Rehabilitation Guidelines for the Resort Areas of KNP)	• Where sod collection is possible, cut sods to a depth of 10-20cm (leaving a layer of intact topsoil underneath) and to a size of 30cm² • Store sods collected on geofabric adjacent to the construction area • Sod storage time to be kept to a minimum and sods to be utilised as soon as possible after cutting and storage • Monitor sods and environmental conditions and water if necessary
	Sod replacement	• Utilise sod replacement in disturbed areas where possible particularly in areas of native vegetation in accordance with "Rehabilitation Guidelines for the Resort Areas of KNP" – Section C.1.4
	Direct seeding	• The areas that have been disturbed by the works and are dominated by EXOTIC species

		are to be seeded using a 1:1 mix of Chewings fescue & <i>Poa fawcettiae</i> where the use of sod replacement is not possible • Seeding rate: 15-20g/m² • Broadcast Dynamic Lifter @ 100g/m² • Weed free rice straw mulch to be applied over seed and rates below to protect soil and provide a favourable environment for establishment
	Stabilise disturbed areas	• Spread weed free rice straw on slope grades <40% @ 1 bale per 25m² and weigh down using native thatch / litter gained from works. Jute mesh may be used if thatch amount insufficient • Install Jute mesh (or similar) over straw on batters & embankments >500mm height & with a slope >40% (Grade% = Rise/Run x 100) • Direct seed at rates listed above to stabilise disturbed areas including batters and embankments
	Watering	• Where possible, water rehabilitation areas to assist in seed germination, sod survival & establishment and straw retention
	Weed control	• Monitor all areas disturbed by the works (including areas adjacent to the works) for signs of weed infestation • Treat weeds with methods appropriate to weed species being treated including low pressure spot spraying and hand removal techniques • Limit off-target damage by only spraying in the appropriate conditions • Weed monitoring & control is to be conducted on an on-going basis and included in annual resort weed control activities

5.6 Hygiene Protocols

- All machinery and equipment used during construction must be cleaned prior to entry into KNP and prior to site mobilisation to ensure the machinery is free of mud, vegetative propagules, and pathogens. This includes machinery that may have been working in an area of the resort that contains weeds and is preparing to be redeployed in the construction corridor and associated stockpile and staging areas.
- All relevant weed species that occur within the construction corridor must be treated prior to works commencing to ensure these weeds are not spread further at the site or within KNP.
- All vehicles and machinery entering Thredbo must adhere to the Standard Operating Procedure: Use and Maintenance of Wash Down Bay, March 2019 (KT055). The wash down bay is located at the Thredbo Waste Transfer Station for use by KT staff and contractors.

5.7 Dust management

- Dust generation will be managed through typical dust suppression that will include covering stockpiled spoil, minimising ground disturbance and covering loads.

- Plant and equipment to be maintained and operated in an efficient manner to reduce air pollution.
- Vehicles are to adhere to speed limits to minimise dust general and potential spill of hauled materials.
- All vehicles carrying spoil or rubble to/from site should be covered to prevent the escape of dust or other material. Covers are to be adequately secured.

5.8 Noise and vibration

- Awareness training and information will be provided to project personnel in relation to minimising noise pollution as much as practicable when in close proximity of tourist accommodation along Friday Drive.
- Selection of the most appropriate plant and equipment to minimise noise generation.
- Construction works will be undertaken during standard work hours.
- Regular checks are to be undertaken to ensure all equipment and vehicles are in good working order and are operated correctly.

5.9 Hazardous materials, fuels and chemicals

- In the event on an on-site spill, construction staff will follow KT's Construction Site Incident and Emergency Procedures Thredbo Village
- Environmental spill kits containing suitable spill response materials shall be kept on site at all times. Spill kit materials shall be used in the event of a spill. Any oil spilt during the oil transfer or at other times shall be immediately contained and cleaned up.
- Fuel and chemicals will be appropriately stored and handled in accordance with relevant Australian Standards and Codes of Practice.

5.10 Traffic and access

- Traffic and construction vehicle access will be managed as per regular daily operation in the resort.
- Appropriate signage, fencing or demarcation to be installed to manage access to and around the construction corridor.
- Pending the timing of construction, the beginner trail in the locality may be temporarily closed to enable construction works in close proximity of the trail. If any disturbance to the trail tread occurs as a result of construction, it will be re-instated. Temporary closures will be managed via notification on the Thredbo website, and installation of onsite controls such as signage and exclusion fencing.

5.11 Aboriginal Cultural Heritage

5.11.1 Unexpected Finds Procedure

Where unexpected items of potential archaeological, built or Aboriginal cultural heritage significance are discovered, Project personnel will follow the below procedure:

- **STOP:** Stop work and leave the site or item where it is.
- **NOTIFY:** Notify the Project Manager and NPWS to arrange for representatives to inspect the site. If human remains are found, the NSW Police must also be notified.
- **MANAGE:** Management may involve securing the find by erecting a no-go zone.

- **REPORT:** The Project Manager will complete any reporting requirements, as directed by NPWS.

5.12 Bushfire Protection

The construction contractor would be responsible for determining relevant requirements for the site and ensuring staff are aware of bushfire avoidance, evacuation, and management measures e.g. prior to undertaking works the construction contractor should confirm that there is no current total fire ban or Kosciuszko National Park fire ban as this may place restrictions of activities such as use of plant or machinery in grass/bush settings.

The **Construction Site Incident and Emergency Procedure** outlines procedures for responding to fire and bushfire incidents or emergencies. This procedure is made available to all construction staff. In the event of a bushfire, Kosciuszko Thredbo (the head lessee) would implement the resort-wide Bushfire Evacuation Plan. The plan has been designed to assist management and emergency services to protect life and property in the event of a bush fire or other emergency.

6 Monitoring and Reporting

6.1 Environmental Monitoring

Environmental monitoring throughout the project shall be carried out by the **Principal Construction Contractor** to ensure compliance with this SEMP, associated management plans and conditions of approval.

6.2 Environmental Incident Reporting

All incidents and near misses will be managed in accordance with KT's **Construction site Incident and Emergency Procedures Thredbo Village**. The document provides procedures for responding to incidents and emergencies, reporting and notification requirements and emergency contacts.

The **Environmental Incident Report Form** should be completed for all environmental incidents. All parts of the form must be completed in accordance with KT's incident procedure and following the instructions within the form. The form must be signed by the person making the report and the Project Manager/person in charge of the site/activity.

6.3 Complaints Management

Should complaints be received from the public in relation to the Project they will be recorded using the **Complaints Form** (or similar contractor's form). The Principal Construction Contractor will be responsible for investigating, recording and closing out any complaints received. All records shall be forwarded to the **Project Manager – KT** and distributed to relevant persons / regulatory authorities as required.

7 Reference Documentation

7.1 Legislation

- *Environment Protection and Biodiversity Conservation Act 1999 (Cwlth);*
- *Biodiversity Conservation Act 2016;*
- *Environmental Planning and Assessment Act 1979;*

- *Environmentally Hazardous Chemicals Act 1985;*
- *National Parks and Wildlife Act 1974;*
- *Protection of the Environment Operations Act 1997;*
- *Water Management Act 2000;* and
- *Work Health and Safety Act 2011.*

7.2 Guidelines

- Guideline for the Preparation of Environmental Management Plans (DIPNR 2004)
- Managing Urban Stormwater: Soils and Construction, Volume 1, 4th Edition (Landcom 2004)
- Managing Urban Stormwater: Soils and Construction, Volume 2A, Installation of services (NSW DECC 2008)
- Interim Construction Noise Guidelines (DECC 2009)
- NSW EPA Waste Classification Guidelines (NSW EPA 2014)

7.3 Procedures & Policies

The following Kosciuszko Thredbo procedures and guidelines apply to the Project:

- Construction Site Incident and Emergency Procedures Thredbo Village, version 1.1
- Emergency Response Spill Procedure, version 1
- Standard Operating Procedure: Use and Maintenance of Wash Down Bay 2019
- Bushfire Danger Period Policy, version 2

8 Appendices

Appendix A Plans



© COPYRIGHT - NOT TO BE UTILISED IN PART, OR
IN WHOLE, WITHOUT THE WRITTEN PERMISSION OF
KOSCIUSZKO THREDBO P/L.

Rev	Date	Description
1	10/08/2026	FOR REVIEW
0	14/07/2026	DRAFT

Designed by
GLB

Checked by
XXX

Approved by - date
XXX - 00/00/00

File name
25002-001-r1

Scale
1:1200

SNOWMAKING

All Weather Snowmaking Unit 2

Site Plan

001

Edition 1	
--------------	--

Sheet
/1



Legend

 Staging Area

0 4.5 9 18 27 36
 Meters

Map Projection: Universal
Transverse Mercator
Horizontal Datum: GDA 2020
Grid: GDA 2020 MGA Zone 55



**SITE COMPOUND /
STAGING AREA**
FRIDAY FLAT CAR PARK

Revision: A
Date: 14/09/2023
Produced By: KOS



Legend

 Stockpile Site

0 4.5 9 18 27 36
 Meters

Map Projection: Universal
Transverse Mercator
Horizontal Datum: GDA 2020
Grid: GDA 2020 MGA Zone 55



**STOCKPILE AND
MATERIAL STORAGE
LOCATION
WASTE TRASFER FACILITY**

Revision: A

Date: 14/09/2023

Produced By: KOS



Scale: 1:1,034



Map Projection: Universal Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 2020 MGA Zone 55



LOWER OVERFLOW CARPARK STOCKPILE SITE

Revision: A

Date: 20/03/2023

Produced By: BB

Appendix B Environmental Schedules

Construction Site Induction Checklist

Site / Project	
Inductor Details	
Date	

Key Contact Details

Name	Role	Contact Number

Site Safety

- ☐ Hazard identification and emergency procedures
- ☐ SWMS
- ☐ PPE requirements

Compliance

- ☐ Conditions of consent
- ☐ Environmental approvals e.g. CAA, AHIP, Fisheries Permit
- ☐ Environmental considerations
 - Awareness of environmental site controls and obligations
 - Environmentally sensitive areas within the site / “no-go” areas
- ☐ Inspection requirements
 - Environmental Officer inspections
 - Other inspection requirements e.g. critical stage inspections, geotechnical, structural

Acknowledgement of understanding

Name	Date	Signature

[illegible]

Environmental Incident Reporting Form

Confidential document after first entry

The purpose of this form is to report any incident that may have resulted in Environmental harm on Kosciuszko Thredbo Pty Ltd premises. Remember to be succinct, stick to the facts and do not make assumptions. Only record information you know to be correct.

The only persons authorised to contact external agencies eg EPA in relation to environmental incidents are the Kosciuszko Thredbo General Manager and Environmental Services Manager or their approved delegates.

Return completed form to the Environmental Services Manager as soon as practicle, on completion of the Environmental incident.

Date of Incident:	Time of incident:
Reported by:	Department:

Location of Incident

EXACT location of the incident (include landmarks and features, nearest cross street etc to make it easier to identify later)		
Site:	Building:	Room:

Description of incident

Provide description and extent of incident:
.....
.....
.....
.....
.....
Have relevant photos been taken and attached? Yes ☐ No ☐
If 'No', provide sketch and attach to the rear of this document.
What was the estimated duration of the incident?

Type of incident

☐ Spill (including fuel,oil,waste material or other polluting substance)	☐ Erosion and sedimentation incident	☐ Contaminated water discharge
☐ Noise emission/complaint	☐ Unauthorised/accidental damage to heritage item	☐ Unauthorised/accidental vegetation removal or harm
☐ Air Emission	☐ Wildlife habitat/nesting area disturbed	☐ Other (specify)

Environmental Incident Reporting Form

Level of incident

Level	Example
☐ Minor	eg. No material has escaped the site or caused material harm to the environment – it is easy to clean up without additional assistance.
☐ Major	eg. Material has escaped the site causing pollution downhill/downstream areas, which will require clean up involving other agencies and/or additional resources not available to local site management. Damage has occurred or is likely to occur to the environment.

Hazardous Material Spilt

☐ Petroleum based products/ Hydrocarbons	☐ Chemicals domestic or industrial grade
☐ Biological waste / Clinical and related waste	☐ PCB insulating liquids
☐ CFC containing equipment	☐ Paints or paint products
☐ Radioactive waste	☐ Other (specify)
Detail type/ingredient spilt: (UN, MSDS details)	
Detail concentration of material spilt:	
Detail quantity of material spilt:	

Type of Spill

☐ Spilt onto ground	☐ Spilt into stormwater drain
☐ Spilt into waterway	☐ Poured down sink
☐ Poured down sewer	☐ Released into atmosphere
☐ Caused odour	☐ Caused fire/explosion
☐ Caused infectious contamination	☐ Other (specify)

Immediate Actions

Was spill contained? Yes ☐ No ☐
Detail immediate actions/controls measures taken to rectify or contain the incident
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Environmental Incident Reporting Form

Corrective Actions

Detail corrective clean up action taken

.....

.....

.....

.....

Disposal

Detail disposal method/plans and location

.....

.....

.....

Recommended follow up and preventative actions

Detail recommendations

.....

.....

.....

Persons present at Incident

Were there any witnesses to the accident? Yes ☐ No ☐ If 'Yes', please provide names

.....

.....

Declaration

The information and answers given above are true in every detail and no information has been withheld.

Departmental Supervisors Name

Departmental Supervisors signature

Date

Departmental Managers Name

Departmental Managers signature

Date



Diagram: (do not scale)

A blank sheet of graph paper with a grid pattern. In the top-left corner, there is a north arrow pointing upwards, labeled with the letter 'N'. The grid consists of small squares covering the entire page.

Created By: Paul Corcoran
Created Date: 24 Mar 2009
Review Date: 24 Mar 2017
Reviewed Date: 7th January 2020, by E Diver